



COVID-19: outbreak management plan

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| Approved by: | Gareth Ivett | Date: 14/09/2021 |
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1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), published by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances:

- To help manage a COVID-19 outbreak within the college. Actions will be considered when either of the following thresholds are met:
 - There are 2 positive cases among learners or staff who are likely to have mixed closely within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a ‘variant of concern’ (VoC)
- To prevent unsustainable pressure on the NHS

2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team. The Operations Manager will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687), Public Health England (0344 2254 524), Local Authority (0300 126 7000) and the local Infection Control Team (0300 126 3000).

3. Testing

If recommended, we will increase the use of home testing by learners and staff. If it is advised that we reintroduce an asymptomatic testing site (ATS) at our college, we will consult with the director of public health (DsPH) to discuss any further support we need to do this.

If we reintroduce on-site asymptomatic testing:

- Staff and college learners voluntarily resuming on site testing twice weekly
- Close liaison with Chester House to identify an appropriate area
- This will be available for all staff and learners that we have consent for

4. Face coverings

If recommended, learners, staff and visitors who are not exempt from wearing a face covering:

- Will be asked to keep on or put on a face covering when arriving at college and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas

And/or:

- Will be asked to wear a face covering in learning spaces or during activities, unless social distancing can be maintained or a face covering would impact on the ability to take part in exercise or strenuous activity

5. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

6. Other measures

Parents, carers, learners and staff will be informed promptly about the introduction of control measures. This will be done via email, ClassDojo or a letter once a decision has been made.

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into college

See page 5 for the full [Outbreak Management Stage Guidance](#)

7. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

7.1 Eligibility to remain in college

If restrictions are recommended, we will stay open for:

- Vulnerable learners
- Children of critical workers

7.2 Education and support for young people at home

All other learners will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that learners would receive in college, as outlined in our Remote Learning Policy (a copy of which can be found on our website).

The college will continue to provide meals or lunch parcels for learners eligible for benefits-related free school meals while they are not attending college because of COVID-19 isolation guidelines.

For those that are not eligible but may be experiencing hardship are encouraged to speak to the pastoral department.

7.3 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

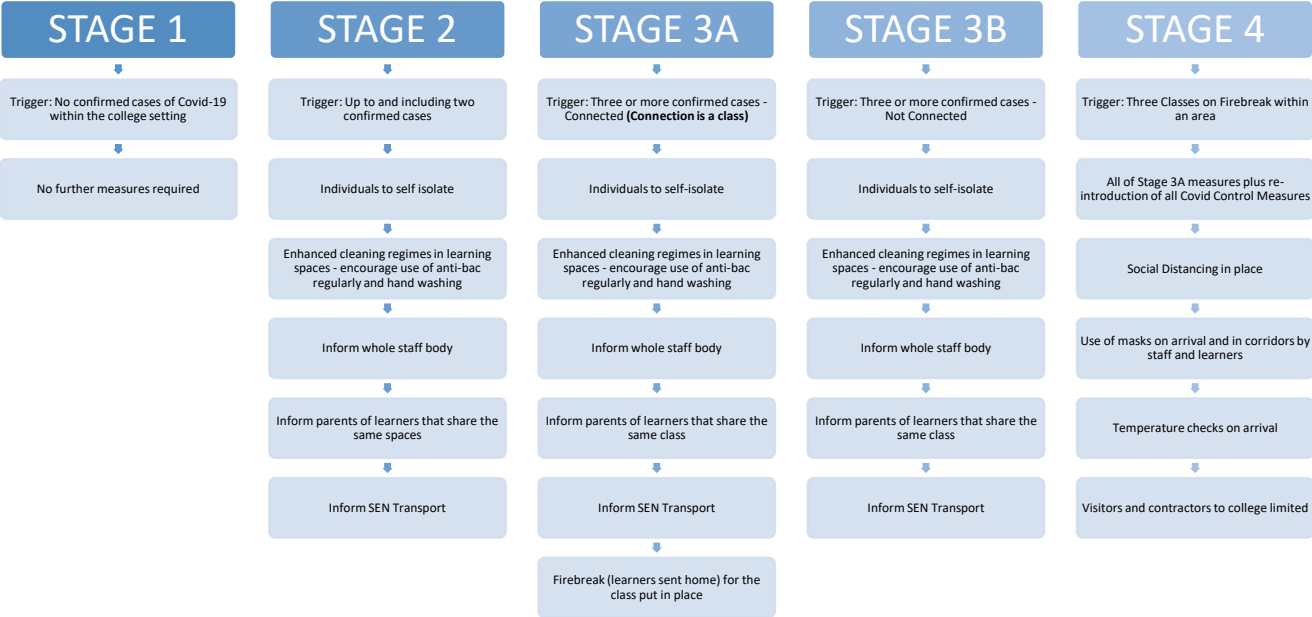
We will aim to have a trained DSL or deputy DSL on site wherever possible.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

When vulnerable learners are absent, we will:

- Speak to parents/carers and, where appropriate, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Ensure vulnerable learners can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision

8. Outbreak Management Stage Guidance – Daventry Hill School



Appendix for Firebreak timeframes:

Maximum of 7 days timeframe for a firebreak with a period of 5 days as standard where practicable. See below chart for Firebreak timelines by day of the week:

| Day Firebreak trigger reached: | Return to School day: | Number of days to return: |
|--------------------------------|-----------------------|---------------------------|
| Monday | Following Monday | 7 |
| Tuesday | Following Monday | 6 |
| Wednesday | Following Monday | 5 |
| Thursday | Following Tuesday | 5 |
| Friday | Following Wednesday | 5 |